



FEE SCHEDULE 2017/18
CEMPAKA INTERNATIONAL SCHOOL, DAMANSARA HEIGHTS
INTERNATIONAL BACCALAUREATE (IB) DIPLOMA PROGRAMME

UPON APPLICATION

Application Fee (*non-refundable*) RM 1,000.00

The Entrance Examination & Interview may be scheduled upon full payment of RM1,000.00.

UPON ACCEPTANCE

Registration Fee (*non-refundable*) RM 10,000.00

Successful applicants will be issued a Letter of Offer. In some cases, a Conditional Offer is made, where the student is monitored for an agreed specified amount of time, after which a review is carried out to determine continued enrolment at the School. The Registration Fee serves to secure a place for your child at Cempaka. If you should decide not to proceed after registration, this fee remains non-refundable.

Security Deposit (*refundable*) RM 1,000.00

This Security Deposit is only returned at the end of the student's stay at the School, with adequate notice, as follows:
For withdrawal at the end of Autumn Term (First Term) : Before or on August 1
For withdrawal at the end of Spring Term (Second Term) : Before or on December 1
For withdrawal at the end of Summer Term (Third Term) : Before or on April 1
Late notices of withdrawal will result in a deduction of the refunded deposit, on a pro-rated basis calculated on length of notice. It also serves as a security deposit against damaged school property and any other outstanding balance.

SUBSEQUENT TERMS

SENIOR 1 - September 2017 to July 2018 RM 30,000.00 (annual)
SENIOR 2 - September 2018 to July 2019 RM 30,000.00 (annual)

There are **three terms a year** : Autumn (First) Term, Spring (Second) Term and Summer (Third) Term.

Terms & Conditions

1. For New Students/New Registrations

The First Term Fee, Annual Fee and Term Fee Security Deposit are payable at the time of registration. This serves to secure a place for your child in CIS, Damansara. Due dates of registration and payment will be as stated in the Offer Letter (via e-mail) if your child's application is successful. In the event you decide not to accept the offer, all fees paid will be forfeited.

2. Payment methods

A. Cheque. Crossed and made payable to Cempaka Damansara Sdn Bhd. Please write the student's name, current class & student ID (as it appears on the invoice) on the back of the cheque.

B. Direct Bank Transfer

Bank	: Hong Leong Islamic Bank	Bank	: CIMB
Account No	: 04801528512	Account No	: 8008131935
Swift Code	: HLIBMYKL	Swift Code	: CIBBMYKL

3. Deposit Waiver

The second child enrolled will be given a 50% waiver on term fee security deposit ; 75% waiver on term fee security deposit will be given to subsequent child thereafter.

4. Late Payment

Late payment penalty on the amount outstanding is at the rate of 5% per annum calculated on daily rests. A student will not be able to attend school if their account remains outstanding 7 (seven) days into the new term. (This includes post-dated cheques dated after these dates)

Important Notes

1. Term fees do not include books, uniform, stationery, external examination fees, additional software and optional co-curricular activities
2. Secondary level students are expected to have an Apple laptop as part of their school supplies.
3. Fees are non-transferrable to another student's account, nor can they be transferred to another term or year. All term fees are non-refundable once the term starts.
4. The School reserves the absolute right and discretion to revise the terms and conditions herein from time to time including any part of the Fee Schedule after giving prior notice of no less than 3 months.